



**2B**

**AITKIN COUNTY BOARD OF COMMISSIONERS**

August 27, 2024

9:00 a.m.

Government Center Board Room

**Regular Session Minutes**

**1.A CALL TO ORDER**

Vice Chair Sample called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Arrived Late
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda.

**RESULT:** APPROVED (4 TO 0)  
**MOVER:** Commissioner Michael Kearney  
**SECONDER:** Commissioner Laurie Westerlund  
Commissioner J. Mark Wedel was not present.  
Roll Call Vote, all voted Aye

Commissioner Wedel arrived at 9:02 a.m. via Webex

**1.D Health & Human Services (see separate HHS Agenda)**

**1.E Citizens Public Comment by:**

Brian Hauge, Sherburne County, addressed new campground concerns  
Brian Avery, Aitkin County resident, addressed new campground concerns  
Kay Despard, Aitkin County resident, addressed new campground concerns  
Dale Despard, Aitkin County resident, addressed new campground concerns  
Regina Fisher, cabin owner in Aitkin County, addressed new campground concerns

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner J. Mark Wedel  
**SECONDER:** Commissioner Michael Kearney  
Roll Call Vote, all voted Aye

**A) Correspondence File-**

August 13, 2024 - August 26, 2024

**B) Approve County Board Minutes-**

August 13, 2024

**C) Approve Electronic Funds Transfers**

Total \$1,546,915.04

**D) Approve Auditor Vouchers-**

Auditor Warrants - R&B 08.09.24

R&B	\$355,908.48					Total	\$355,908.48
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**E) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants - MN Care Tax

HHS	\$110.19					Total	\$110.19
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**F) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants 08.09.24

General	\$1,267.67	State	\$65,780.30	LLCC	\$456.85	Parks	\$100.00
						<b>Total</b>	\$67,604.82

**G) Approve-**

General Operations Policy update

**H) Approve Commissioner's Vouchers**

Commissioner Warrants 08.16.24

General	\$115,884.22	Reserves	\$11,598.31	R&B	\$86,634.22	Unorgan.	\$9,777.09
HHS	\$87,902.62	State	\$840.00	Trust	\$9,716.67	Forest	\$26,716.14
Taxes	\$456.56	Collabor.	\$36,632.00	LLCC	\$22,969.14	Parks	\$31,142.46
COVID	\$13,080.00					<b>Total</b>	\$453,349.43

**I) Approve Auditor Vouchers-**

Auditor Warrants - ACSO 08.16.24

General	\$96,420.00	Reserves	\$48,210.00			<b>Total</b>	\$144,630.00
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**J) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants 08.15.24

General	\$617.95	Parks	\$20.00			<b>Total</b>	\$637.95
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**K) Approve Manual Warrants/Voids/Corrections-**

ELAN 08.01.24

General	\$4,832.98	Reserves	\$107.15	Parks	\$34.99	HHS	\$2,288.06
HHS	\$656.25					<b>Total</b>	\$7,919.43

**L) Approve-**

Affidavit for Duplicate of Lost Warrant

**M) Adopt Resolution-**

William Kramber application to repurchase tax-forfeited property

**N) Approve-**

County Engineer Vehicle Agreement

**O) Adopt Resolution-**

Final Contract Payment #20233

## Regular Agenda

3A Dennis Thompson – Land Commissioner

**Motion to:**

Approve Revise Policy on Timber Sale Extensions

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Laurie Westerlund**SECONDER:** Commissioner Travis Leiviska

Roll Call Vote, all voted Aye

4A Mark Jeffers – Economic Development Coordinator

**Motion to:**

Approve Business Development &amp; Recreation Grant documents

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Michael Kearney**SECONDER:** Commissioner Travis Leiviska

Roll Call Vote, all voted Aye

5A Andrew Carlstrom – Environmental Services Director

**Motion to:**

Adopt Resolution - Parcel 07-0-066907 Zoning Authority

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Laurie Westerlund**SECONDER:** Commissioner J. Mark Wedel

Roll Call Vote, all voted Aye

6A John Welle – County Engineer

**Informational Only**

2025 Budget Presentation

**RESULT: INFORMATIONAL ONLY****MOVER:****SECONDER:**

7A Carli Goble - Health & Human Services Fiscal Supervisor

**Informational Only**

2025 H&HS Budget Presentation

**RESULT:** INFORMATIONAL ONLY  
**MOVER:**  
**SECONDER:**

8A Jessica Seibert – County Administrator

**Motion to:**

Approve Use of Fiscal Recovery Funds

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Michael Kearney  
**SECONDER:** Commissioner Travis Leiviska  
Roll Call Vote, all voted Aye

8B Jessica Seibert – County Administrator

**Informational Only**

Administrator Updates

Ordinance Committee, Department Head Meeting, MACA Regional Call, Riverwood Surgery Center Open House, Meeting with Marie from JET, MACA Executive Committee, Regular 1:1's, Courthouse negotiations were rescheduled, Employee Farmers Market

9A Board of Commissioners

**Informational Only**

Commissioner Committee Reports

Ordinance Committee, MN Rural Counties, Mississippi Headwaters Board, Minnesota Drainage & Conservation Summit

**Motion to Adjourn**

Motion made at 12:04 p.m.

**MOVER:** Commissioner Laurie Westerlund  
**SECONDER:** Commissioner Travis Leiviska  
Roll Call Vote, all voted Aye  
**Next Regular Board Meeting:** Tuesday, September 10, 2024

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

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Jessica Seibert  
County Administrator